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*Michael Holmes*

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## Evernote

### 12 Important GTD Evernote Lessons On How To Use Evernote For Getting Things Done

Evernote has been referred to as an "external brain" by many user because it store anything and everything and it is easy to locate and search for. Anything can be added to Evernote and these things can be added through your devices. Evernote allows your mind to be free of wondering where you kept a particular file, picture, audio or document. In this book, we will talk about:

- What to do when starting Evernote
- Smart Tips on using Evernote
- Things you can do with Evernote you didn't know before
- Shortcuts used in Evernote.

And much more!

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